Guidance for Students, Faculty and Staff
regarding health concerns when working
with and around potentially hazardous
materials
Revision 3, March 26, 2013

Boise State University (“Boise State”) conducts risk analysis and hazard identification for all laboratory
course work conducted on campus and for all occupational tasks that require the use of potentially
hazardous materials. Through analysis, determinations are made as to the personal safety of the
individuals who might be affected. Analysis may determine that certain work be completed using
engineering controls, such as fume hoods, glove boxes, or paint booths. Other determinations may
require that certain personal protective equipment (“PPE”) be worn when using specific chemicals or
products for given tasks. Through appropriate risk analysis, and hazard identification, if individuals are
performing the tasks correctly, using appropriate engineering controls along with appropriate PPE,
exposure to potentially hazardous materials in our lab and work environments should be minimal.

In the event that a student, faculty or staff member self-discloses that they are pregnant, trying to
become pregnant, or that they have a medical condition that causes them concern when exposed to
certain chemicals and or biological agents, the department in question at Boise State will respond
accordingly per their request. At the individual’s request Boise State will:

- Generate a list of all chemicals and or microorganisms used in the laboratory course or
  used for a specific occupational task;
- Provide copies of all Material Safety Data Sheets for all chemicals/products used in the
  lab or workplace in question;
- Note the quantities of chemicals/products being used;
- Determine the duration of exposure/use;
- List the personal protective equipment available or suggested to be worn;
- Include all engineering and administrative controls being used to protect individuals
  from; chemicals/biological agents, i.e., fume hoods, glove boxes, paint booths, time etc.

Boise State highly recommends that each concerned individual take the information provided to them to
their personal physician to discuss their concerns and have their physician evaluate the risks based on
the patient’s needs.

If you are or think you might be pregnant, if you have a lowered immune response, or if you have any
other health concern, consult with your physician before performing any of the laboratory or
occupational activities and communicate accordingly with your supervisor or faculty member.

If you have any questions please do not hesitate to contact the Department of Environmental Health
and Safety at 426-3999 or the Department of Risk Management at 426-3636. If you feel you need to
seek a reasonable accommodation through the ADA please refer to: