



**BOISE STATE
UNIVERSITY**

BOISE STATE

Campus Operations

Volume 1

October 2015

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WELCOME!

Welcome to the first edition of the Boise State Campus Operations division newsletter. This newsletter will be produced and distributed monthly to aid in better communicating happenings within the division.

The newsletter will compliment the [operations.boisestate.edu](https://www.operations.boisestate.edu) website, which will have continually current information about the division. The monthly newsletter serves as a piece to communicate highlights and events.

Each employee in the division is invited to submit story ideas, information, events and more for publication in the newsletter and/or to be placed on our division website. Please send all submissions to Michelle Railsback, Manager of Communications and Special Projects, via email at michellerrailsback@boisestate.edu.

As mentioned this newsletter will be produced monthly, however the website will be updated daily. Please visit [operations.boisestate.edu](https://www.operations.boisestate.edu) often for our newest information. Also, be sure to follow our Twitter, Instagram and YouTube accounts for up-to-the-minute news.

NEW BEGINNINGS - DIVISION REORGANIZATION

Beginning October 1, the title of Campus Operations will be the division name moving forward. With the name change comes a restructuring of the division, including the departure of the General Counsel's Office and the addition of Campus Services (Student Union, Conference Services, Bookstore, Bronco Shops and Campus Dining).

Having these business functions reside under the same reporting line as Transportation and Parking and Facilities Operations and Maintenance will create opportunities for efficiency and improved patron relations.

Additionally with this change, Kevin Satterlee will become Chief Operating Officer, Vice President and Special Counsel. Matt Wilde will assume the role of General Counsel, with a direct report to the president. Satterlee will continue to work closely with the General Counsel's office and, because of his unique relationships and historical knowledge, will continue

to serve as the Office of the President's special counsel on governing board, legislative and policy issues, athletic contracts, as well as institutional compliance.

And finally, portions of Campus Services will not transfer under the Campus Operations division but will also see changes. The Children's Center will transition to a hybrid business/academic unit that will fall under the College of Education, much like University Health Services' and College of Health Sciences did recently. This new arrangement will allow for continued services to faculty, staff and students with childcare and educational needs, but also now will provide an opportunity for students in the College of Education to get hands-on experience and applied knowledge in a lab school environment.

2015 EMPLOYEE DESIGN INITIATIVE COMPLETE



A portion of the Boise State University campus has been made safer and more attractive thanks to the 2015 Campus Operations Employee Design Initiative.

The Employee Design Initiative was created in 2013-14 to encourage Campus Operations Staff to create and submit concepts that would enhance the Boise State campus. Submissions were narrowed down from 12 to the winner, the Taco Bell Arena/Housing corridor remodel created by Stephanie Clarkson and Chris Wright.

Designs were evaluated based on empathy for students, attention to detail and a concept that demonstrates imputed quality of our campus, while also meeting budget, time

October

For up-to-date information on trainings and events, visit: [operations.boisestate.edu/calendar](https://www.operations.boisestate.edu/calendar)

DIVISION TRAINING

- Oct. 5 Leadership 101
- Oct. 7 Chainsaw: Safety, Maintenance and Limbing
- Oct. 12 ONE Boise State
- Oct. 14 Chainsaw: Notching, Felling and In-tree Use
- Oct. 15 FOAM Lab Safety
- Oct. 21 Chainsaw: Wood Chipping Safety
- Oct. 26 ONE Boise State

DIVISION EVENTS

- Oct. 7 Bronco Zone Lunch
- Oct. 8 Bronco Zone Lunch
- Oct. 14 Bronco Zone Lunch
- Oct. 15 Bronco Zone Lunch
- Oct. 21 Bronco Zone Lunch
- Oct. 22 Bronco Zone Lunch
- Oct. 24 CPF Tailgate (starts 2 hours before kick-off)
- Oct. 28 Bronco Zone Lunch
- Oct. 29 Bronco Zone Lunch

frame and project impact realities.

The project, completed mid-September, includes the replacement of old box lighting to new LED lighting, additions of paver spaces with benches and picnic tables, and landscaping to tie in the space with surroundings. The walkways in this corridor are heavily traveled by prospective students, student-athletes, housing residents, staff and performing artists of the arena. The upgrades made will make the space safer with better lighting, more inviting for people to stop and socialize at the tables and benches and more eye-catching with attractive landscaping.

In addition, a bench area was placed on the east end of Chaffee Hall and the Housing Offices to allow a safe waiting space for the patrons using the West Stadium lot.

Each of the new light poles, as well as the benches and picnic tables, were unused items the division was able to locate on campus and re-purpose for this project, helping to sustainably improve the campus.

A special thanks to Facilities, Operations and Maintenance for helping to facilitate the project. All are welcome to visit and enjoy the space.

CAMPUS PLANNING AND FACILITIES TAILGATES

Join the Campus Planning and Facilities tailgate events at each of the home football games this season. All in the division are invited, including family and friends.

Tailgating begins two hours before kick-off ends around kick-off. The tailgate

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location is located on University Drive on the south side of the Maintenance Building (1356 University Drive). If you choose to join in the fun, please bring a potluck dish or treat to share.

Beverages are “bring your own”, as well as blankets and lawn chairs.

For additional info or to RSVP for a tailgate party, contact Kathleen Anderson (kathleenanderson@boisestate.edu).

CYCLE LEARNING CENTER MAKING BIG IMPACT

The Boise State Cycle Learning Center made a big impact to the start of the school year, helping 835 customers in the first three weeks of the semester.

The campus-based service center repaired 435 flat tires, did 46 tune-ups, sold 43 bikes and recycled over 800-pounds of tubes and tires. This was all done during their normal working hours (six days a week), plus six night shifts.

Working sustainability even further into their efforts, the CLC has partnered with Green Guru Gear to upcycle rubber into wallets, saddlebags and panniers. The CLC also has a Recycle Bike program that refurbishes abandoned bikes, giving the bike another life and reducing landfill waste.

Additionally, the CLC offers bicycle for purchase or rent, as well as many cycling accessories.

Established in 2002, the CLC is the university’s centralized source for basic bicycle repair, rental and retail; instructional clinics; and alternative transportation information.

The CLC is available through a partnership between Campus Recreation and Transportation and Parking Services. For more information on the CLC, visit rec.boisestate.edu/clc.

ONE BOISE STATE WELCOMES EMPLOYEES NEW AND EXISTING

ONE Boise State

Orientation for New Employees

The Boise State University Campus Operations employee orientation, ONE Boise State, was launched in August 2015 by division Instructional Designer and Facilitator, Katie Thomas.

The program welcomes new employees to the division, providing a full day of information on university history, division objectives, university operations, and new-hire information to aid in welcoming and informing new hires.

In addition, participants take a campus tour to familiarize themselves with division locations on campus, as well and connect with others within the division.

It is intended that each new employee spend their first day participating in ONE Boise State. Current division employees are encouraged to go through the training as well.

To register for ONE Boise State, visit operations.boisestate.edu/employee-training

Please contact Katie Thomas (katiethomas1@boisestate.edu) with any questions.

Employee Spotlight



RYAN SOTO, Custodian

Ryan Soto has been a custodian for the Facilities, Operations and Maintenance department since May 2014. Ryan is excited by the opportunities that come with working at Boise State, while also having the opportunity for advancement with close access to schooling.

Outside of work, Ryan enjoys spending time with his wife, Jessica, and son, Wesley, as well as hunting, fishing (fly fishing), camping, hiking, volunteering, watching cartoons, brewing beer, music and playing the guitar. In particular, Ryan enjoys the genre of metal music.

Favorite Book: *The Art of War*

Favorite Movie: *Sukiyaki Western Django*